Certificate Course on Labour Migration

Perspectives for Practice

September 18-27, 2016, Mumbai

Application Form

**Section A: Personal Details**

A1. Name: A2. Age (years):

A3. Education (from 10th standard onwards):

|  |  |  |  |
| --- | --- | --- | --- |
| **Class/Degree/Diploma** | **School /College**  | **Specialization/Major** | **Marks/Grade (%)** |
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A3.1 Awards/Distinctions (if any)

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A4. Work Experience (mention occupations preceding the current one, first)

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| --- | --- | --- |
| **Organization** | **Period (From-To)** | **Designation and Role(s)**  |
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A4.1 Please elaborate on your responsibilities and roles in your current job.

(100-150 words)

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A5. Please detail your two most significant professional achievements.

(250-300 words)

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**Section B: Work in the Area of Labour and Migration**

B1. Please describe the situation of migrant workers in a select area – it could be your operational geography or area of study.

Among the various problems faced by migrants which problem, as per your experience and analysis, is the most pressing one? Why?

(Total – 400-500 words)

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B2. Have you led or participated in a research study in your career thus far? What was the topic of the study? What were your main findings?

If given another opportunity what would you do differently in the study?

(Total – 200-300 words)

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B3. Where do you see yourself three years from now? How will this certificate course help you in realizing your goals? What are your expectations from the course?

(400-500 words)

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**Statement of Integrity**

I hereby declare that all the information provided above is accurate and complete. I understand that any misrepresentation or omission of facts in my application will justify the denial of admission to the course. This application is my honest statement to the selection committee.

Signature:

Location: Date:

Contact no:

E-mail id:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Letter of Recommendation**

Kindly attach a supporting letter of recommendation from the CEO/Director of your organization. The letter should be addressed to the Course Coordinator, Center for Migration and Labour Solutions (CMLS), Aajeevika Bureau. Here are a few guiding questions that may help in drafting of the recommendation letter –

1. How long have you known the applicant?
2. Please rate the applicant's strengths especially with regard to his/her application to the course.
3. What value will the candidate add to the course and in what way he/she would benefit?
4. How does the candidate fare in English reading, comprehension and writing?
5. How does the candidate fare in Hindi reading, comprehension and writing?
6. Any other information that will support the candidate’s application to the course.

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**Candidates are requested to attempt the application form in English and not take any external help for this purpose. If required, you may fill the form in Hindi with permission of the course coordinator.**

**The last date of sending completed application forms to** **cmls@aajeevika.org** **is 20th July 2016.**

**For any enquiries related to the course and the application format, you may write to** **amrita.sharma@aajeevika.org** **or call at 9820899084.**